



**St. Joan of Arc Secondary School**

**聖貞德中學**

Address: 55 Braemar Hill Road, North Point, Hong Kong

地址：香港北角寶馬山道五十五號

Tel. 電話：2578 5984

Fax. 傳真：2578 5725

Website 網址：www.sja.edu.hk

**Notice to Parent / Guardian**

Circular No.: CCA152/2023-2024

19<sup>th</sup> March 2024

Dear Parent or Guardian:

**S4 to S5 English Foundation Course**

The school facilitates whole-person development of students and is committed to improving their academic performance. We highly recommend that your children participate in the courses mentioned above. Please find the details below:

Subject / Event:	S4 to S5 English Foundation Course		
Date:	2 <sup>nd</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup> , 8 <sup>th</sup> April 2024	Target student:	S4 to S5
Time	2:00 – 4:00 pm	Venue	Rm 401
TIC:	Ms. Y. Ho	Fee:	free of charge
Remarks:	The lessons will be conducted by tutors. Students are required to wear neat school uniforms and attend classes with focus. They are expected to listen attentively to teachers' instructions, actively participate in classroom activities, and complete assigned coursework diligently.		

Please sign the following reply slip on or before 25/03/2024 (Monday). If you have any inquiries regarding the above courses, please contact Ms. Y. Ho at 2578 5984.

*Yuen cheung oi*



Mr. YUEN Cheung-oi (Principal)

*You are like salt for the whole human race, You are like light for the whole world. (Matthew 5:13- 14)*

**Reply Slip**

Circular No.: CCA152/2023-2024

**S4 to S5 English Foundation Course**

Dear Principal,

I, the parent / guardian of \_\_\_\_\_ (student's name) (Class: \_\_\_\_\_ No: \_\_\_\_\_ ),  
acknowledge the receipt of the circular, and my child / ward \* will / will not participate in  
S4 and S5 English foundation course.

Signature of Parent/Guardian: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Emergency contact no.: \_\_\_\_\_

Date: \_\_\_\_\_

\*delete the inappropriate