

聖貞德中學 St. Joan of Arc Secondary School
轉科申請表格 Application for Elective Subject Transfer

注意事項 Notes:

1. 轉科申請只限中四級學生。學生只能申請轉修一科。

Elective subject transfer is applicable for S.4 students only. Only one elective subject drop is allowed.

2. 轉科申請表格(見附件)須由家長或監護人填寫，再送請原就讀科目及擬轉入科目老師簽准，並於規定期限內交回學校校務處，逾期不予受理。

Application for elective subject transfer should be approved by parent / guardian, teachers of original subject and transferred subject. Submit the completed application form to the school office in person before the deadline.

3. 申請日期為中四學年 11 月底前。

The application deadline is the end of November of S4.

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| 姓名 Name: _____ | 學號 Class No.: _____ | 班別 Class: _____ |
| 原本修讀科目 Original elective subject: _____ | 申請轉入科目 Transferred elective subject: _____ | |
| 申請轉科原因 Reason(s) for transferring : | | |
| 原科老師 Teacher of original subject | 擬轉入科目老師 Teacher of subject transferred | |
| <input type="checkbox"/> 同意轉出 Agree <input type="checkbox"/> 不同意轉出 Disagree | <input type="checkbox"/> 同意轉入 Agree <input type="checkbox"/> 不同意轉入 Disagree | |
| 簽署 : _____ | 簽署 : _____ | |
| 學生簽署 : _____ 家長簽署 : _____ 日期 : _____ | | |
| 學校專用 For office use only | | |
| 校務處 School Office | 校長 / 副校長 Principal / Vice Principal | |
| 收表日期 : _____ 簽署 : _____ | <input type="checkbox"/> 批准 Agree <input type="checkbox"/> 不准 Disagree 簽署 : _____ 日期 : _____ | |