Plan on the Use of Capacity Enhancement Grant in the 2026/27 school year

Name of school: St. Joan of Arc Secondary School

Rate of CEG (26/27 school year): $427,106

Our School has read and understands the ground rules and procedures in the utilization of the Capacity Enhancement Grant (CEG). The following plan on the use of the CEG is drawn up after full consultation with teachers:

Item	Details	Time Frame	Budget	Evaluation Criteria (Indicator)	Responsible party
To relieve teachers' workload so that teachers can concentrate on: ☑ Curriculum development • Enhancing students' language proficiency ☑ Coping with learning needs of students ☑ Other (Please specify): Strengthening Values education	• To employ a pastoral care assistant to strengthen teaching and learning efficiency • To help with the work of evangelism • To better R.S. curriculum with the emphasis on Values education	From 01/09/2026 to 31/08/2027	$307,440	i. Teacher feedback and observation – teachers concerned and principal agreed relevant strategies have: • reduced teacher workload • bettered the R.S. curriculum • improved teaching and learning efficiency ii. year-end appraisal: satisfactory working performance	Ms. Y.M. Chan