



Ref no. P13/2022-2023

1st December, 2022

Dear Parents/Guardians,

Parent-Teacher Association Christmas Party

In order to enhance the communication between parents, students and teachers, the Parent-Teacher association is going to organize a Christmas Party on Friday, 16th December, 2022. Parents, students and teachers are all welcomed to join us. Details are as follows:

- Date : Friday, 16th December, 2022
- Time : 6:00pm – 8:00pm
- Venue : School hall
- Target: : All Parents, students and teachers
- Quota : 100 (first come, first served)
- Fees : Free of charge
- Activities : Games, lucky draw and exchange of Christmas presents
- Remark : (1) Every participant will receive a packet of packaged food.
(2) Please prepare a Christmas present (that costs around HK\$100) for exchange.
- Enrollment : Please submit the reply-slip to the Form-teachers on or before
Friday, 9th December, 2022.
- Enquiry : Ms. Ip Wai Fan, Chairperson of the Parent-Teacher Association (9457 9918)

Yours sincerely,



Parent-Teacher Association

Do for others what you want them to do for you. (Matthew 7:12)

Reply Slip

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Dear Chairman of PTA,

Parent-Teacher Association Christmas Party

- ☐ Our family would have _____ member(s) attending the captioned event on Friday, 16th December, 2022. (Contact No. : _____)
- ☐ I will not attend the captioned event on Friday, 16th December, 2022.

Parent's/Guardian's
signature: _____

Parent's/Guardian's
name: _____

Name of Student: _____

Class & Class No.: _____ ()

Date: _____