



ST JOAN OF ARC SECONDARY SCHOOL

聖 貞 德 中 學

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Ref no. :F302/2024-2025
10th March 2025

Dear Parents,

Life-wide Learning Days

**"Visiting Sister School tour - DongGuan ShiLong (the third) Secondary School (Two Days)"
(Circular 2)**

Our school will join the above tour, details are as follow:

Date of assembly:	March 27th, 2025 (Thursday)
Time of assembly:	8:15 am
Place of assembly:	School Carpark
Date of dismissal:	March 28th, 2025 (Friday)
Time of dismissal:	5:00 pm
Place of dismissal:	Tin Hau MTR Station
Dress Code:	Casual and Plain Wear

Please refer to the attached document for further information and important reminders.

The travel agency, View Win Travel Limited, will hold a briefing session for all participants on **17th March (Thursday) at 3:25 pm** in our school. **All participating students must attend the briefing session.** Parents are also welcome to attend the briefing.

Students who have participated in this study tour must complete the relevant assignments. The assignments done and the photos taken by the students in the tour may be exhibited and shared within the school. They may also be submitted to the Education Bureau for educational and promotional use.

Please sign the reply slip and return it to the subject teacher on or before 13th March. Please remind your child to attend the briefing session and the study tour on time. Thank you.



Mr. Yuen Cheung Oi
(Principal)

I have taught you wisdom and the right way to live. (Proverbs 4:11)

Reply Slip

Ref no. F302/2024-2025

Dear Principal,

I have read and noted the content of the circular and attachments dated 10th Mar 2025, concerning the study tour of Visiting Sister School tour - DongGuan ShiLong (the third) Secondary School (Two Days).

Name of Student: _____ Class & Class No.: _____

Name of Parent / Guardian: _____ Signature of Parent / Guardian: _____

Date: _____

行程：中三級「與姊妹學校交流考察團（兩天）」－出發須知
"Visiting Sister School tour - DongGuan ShiLong (the third) Secondary School (Two Days)"-
Tour Guideline and Reminder

承辦旅行社 Travel Agent

匯盈旅遊有限公司 View Win Travel Limited
地址：香港北角錦屏街 68 號鴻福大廈地下 G 室 Address：Flat G, Ground Floor, Hung Fuk Building, 68 Kam Ping Street, North Point, Hong Kong
電話 Tel：3580 1018 傳真 Fax：3580 8374

出發及解散 Assembling and Dismissal

出發日期、時間及地點 Assembling Date, Time and Place	27/3/2025, 8:15am, 學校 School
解散日期、時間及地點 Dismissal Date, Time and Place	28/3/2025, 5:00pm, 天后地鐵站 Tin Hau MTR Station

行程安排 Tentative Itinerary

Day		Itinerary
Day 1	AM	Take the coach bus from SJA to Shilong City, Dongguan.
	PM	Visit Dongguan Shilong Third Middle School
Day 2	AM	Visit the Opium War Museum and the Humen Fort
	PM	Take the coach bus back to Hong Kong.

退團指引 Withdrawal Guidelines

- 本團是獲教育局資助團費。上述費用包括參訪活動、膳食、住宿、交通，以及基本的團體綜合旅遊保險等開支。
This tour is funded by the Education Bureau. The fees cover the costs of the visit, meals, residence, transportation, and basic group travel insurance.
- 若出發前有學生要求退出，退出的學生或須支付因退團而產生的額外費用，教育局亦可能撤銷對該學生的資助，該學生或須因而須支付相關團費及額外的退團費用（合共港幣\$1020）。If a student requests to withdraw before departure, the withdrawing student may need to pay any additional fees incurred as a result of the withdrawal. The Education Bureau may also revoke its funding for the student, and as a result, the student may need to pay the relevant tour fees and additional withdrawal fees (a total of HKD 1020).
- 只在特殊情況下，如學生患病（須具醫生證明書）或因其他重要事故而不能如期隨隊出發，教育局才會考慮不撤銷對該學生的資助。Only in special circumstances, such as when a student is ill (with a doctor's certificate) or is unable to depart with the team due to other important accidents, will the Education Bureau consider not revoking the student's funding.
- 註：醫生證明必須由香港註冊之中醫或西醫所簽發之病假紙，而醫生所建議之病假必須包括出發當天；所有到診紙、病歷表、收據均不會獲接納為退團文件，該名同學須繳付相關團費（合共港幣\$1020）。Note: The medical certificate must be issued by a registered medicine practitioner or registered Chinese medicine practitioner in Hong Kong and must include the day of departure. All attendance certificates, medical records, medical history forms, and receipts will not be accepted as withdrawal documents. The student must pay the relevant tour fees (a total of HKD 1020).

行李清單 Luggage Checklist

種類 Type	物品 Items
有效證件 Valid identification	<input type="checkbox"/> 香港身份證 <input type="checkbox"/> 回鄉證 或其他有效旅遊證件及簽證 <input type="checkbox"/> 學生證 <input type="checkbox"/> Hong Kong identity card <input type="checkbox"/> Return Home Permit or other valid travel documents and visas <input type="checkbox"/> Student ID
學習用品 Learning materials	<input type="checkbox"/> 行程手冊 <input type="checkbox"/> 名牌 <input type="checkbox"/> 筆及筆記簿等考察必備物品 <input type="checkbox"/> Itinerary booklet <input type="checkbox"/> Name tag <input type="checkbox"/> Stationery and notebooks, etc. necessary for the study tour
通訊設備 Communication devices	<input type="checkbox"/> 手提電話 <input type="checkbox"/> 內地電話/數據卡 <input type="checkbox"/> Mobile phone <input type="checkbox"/> Mainland China phone/data card
衣物 Clothing	<input type="checkbox"/> 外套 <input type="checkbox"/> 替換衣物 <input type="checkbox"/> Jacket <input type="checkbox"/> Changing Clothes
日常用品 Daily necessities:	<input type="checkbox"/> 水 <input type="checkbox"/> 帽子、雨具（按需要） <input type="checkbox"/> 個人護理用品（防曬用品、潤唇膏等） <input type="checkbox"/> Water <input type="checkbox"/> Hat, rain gear (as needed) <input type="checkbox"/> Personal care items (sunscreen, lip balm, etc.)
錢包 Wallet	<input type="checkbox"/> 自備少量港幣及人民幣現金 <input type="checkbox"/> Bring a small amount of Hong Kong and RMB cash
藥品 Medication	<input type="checkbox"/> 如有需要，自備個人藥物（感冒藥、暈車藥、止痛藥等） <input type="checkbox"/> 備用口罩 <input type="checkbox"/> If necessary, bring a personal medicine kit (cold medicine, motion sickness medicine, pain relievers, etc.) <input type="checkbox"/> Spare masks

注意事項及守則 Rules and Regulations

- 必須聽從隨團老師及旅行社工作人員的指示，不得擅自離隊，嚴守紀律，留心聽講；
Students must pay attention and follow the instructions to the teachers and the staffs from the travel agency, they are not allow to leave the group without permission, and must strictly adhere to discipline.
- 衣著以樸素及褲子為宜，不能化粧及穿戴飾物；
Attire should be plain and simply, pants are preferred. No make up or accessories allowed.
- 同學不可擅自轉換或進入非編定的房間，不得自行離開酒店外出活動；不得訂購外賣及任何送貨服務；
Student must stay in the assigned rooms, they cannot change room. They are not allow to leave the hotel without permission. Any forms of delivery order are strictly prohibited.
- 如有任何違規行為，將根據校規嚴加處理；
Students violate the rule will be dealt strictly according to school rules.
- 隨團老師及旅行社職員不會為同學提供藥物，請自備所需藥物。
Teachers and staff from the travel agency will not provide medication to students, please bring your own if needed.

惡劣天氣安排 Bad Weather Arrangement

如遇以下情況，教育局會因應天文台於上午 5 時 30 分至 8 時前發出的相關公布而要求延期出發：

In case of the following situations, the Education Bureau will request a delay in departure based on relevant announcements

issued by the Observatory between 5:30 AM and 8:00 AM on the departure day:

- 天文台已發出紅色或黑色暴雨警告信號，教育局宣布學校停課；
The Observatory has issued a red or black rainstorm warning signal, and the Education Bureau announces the suspension of morning sessions in all schools and full-day schools in Hong Kong.
- 天文台已發出八號預警／八號或以上熱帶氣旋警告信號；
The Observatory has issued a No. 8 warning / No. 8 or above tropical cyclone warning signal;
- 政府已公布超強颱風後的「極端情況」生效；
The government has announced the activation of "extreme conditions" following a super typhoon or adverse weather.