



## St. Joan of Arc Secondary School

Address: 55 Braemar Hill Road, Hong Kong

Tel.電話: 2578 5984

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## 聖貞德中學

地址: 香港北角寶馬山道五十五號

Website 網址: www.sja.edu.hk

### Notice to Parent / Guardian

Circular No.: CCA152/2024-2025

14<sup>th</sup> April 2025

Dear Parent or Guardian,

### NCS Communication Skills Course

The school prioritizes the holistic development of students and provides a wide range of learning experiences across various domains. We strongly recommend your child's participation in the NCS Communication Skills Course. Please find the details below:

Event:	NCS Communication Skills Course
Date:	F.1-2: 02/05, 09/05, 16/05, 23/05, 30/05 (Fridays) , *04/06 (Wednesday) F.3-4: 29/04, 06/05, 13/05, 20/05, 27/05, 03/06 (Tuesdays)
Time:	4:15 p.m. – 5:15 p.m.
Venue:	Room 506
Fee:	Free

All students are reminded to arrive punctually. Please submit the reply slip on or before 24<sup>th</sup> April. If you have any inquiries regarding the above activity, please contact Miss Chow at 2578 5984.



Mr. YUEN Cheung-oi  
Principal

I have taught you wisdom and the right way to live. (Proverbs 4:11)

### Reply Slip

Ref. No: CCA152/2024-2025

### NCS Communication Skills Course

I, the parent / guardian of \_\_\_\_\_ (student's name) (Class: \_\_\_\_\_ No: \_\_\_\_\_),  
acknowledge the receipt of the circular regarding NCS Communication Skills Course, and my child  
\*will / will not participate in the activity.

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

\* Delete the inappropriate items.