



St. Joan of Arc Secondary School 聖貞德中學

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Notice to Parent / Guardian

Circular No.: CCA193/2024-2025

18th July 2025

Dear Parent or Guardian:

Notification on the Issuance of the "Learning Support Summary"

In line with the Education Bureau's "Whole School Approach" policy for inclusive education, our school has established individual support measures for each student with special educational needs.

The Student Support Team at our school has worked alongside subject teachers to devise arrangements covering various aspects such as in-class and extracurricular learning, social adaptation, homework, and assessments. These arrangements are based on the student's academic performance, expert recommendations, and medical evaluation reports, with the aim of enhancing students' learning motivation and personal development. The relevant details have been recorded in the student's "Learning Support Summary" to help parents better understand their child's learning needs and support arrangements at school.

Attached herein is your child's "Learning Support Summary." As this document is customized according to the specific circumstances of each student and involves personal privacy, parents are requested to keep the document securely and return the signed reply slip by 30th July 2025.

Please read the "Learning Support Summary" carefully. Should you have any questions, please contact Miss Chow, the Special Education Needs Coordinator, at 25785984.

Mr. YUEN Cheung-oi
Principal



I have taught you wisdom and the right way to live. (Proverbs 4:11)

Reply Slip

Ref. No: CCA193/2024-2025

Notification on the Issuance of the "Learning Support Summary"

Dear Principal,

I, the parent / guardian of _____ (student's name) (Class: _____ No: _____),
acknowledge the receipt of the circular regarding the Notification on the Issuance of the "Learning Support Summary"

Signature of Parent/Guardian: _____

Name of Student: _____

Name of Parent / Guardian: _____

Class: _____ ()

Date: _____

* Delete the inappropriate items.